

DIGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES
February 9, 2012
7:00 PM

Call to Order Trustee Meeting – 7:10 PM

Roll Call – Ron, Alison, and Jocelyn.

Alison moved to accept January 12 minutes. Ron seconded. Minutes accepted as written.

New Business

- Statistics – Discussed statistics.
- Financial Reports discussed.
- Discussed need of bike rack – will purchase.
- Discussed staff request of adjusting video game late fee to \$.25 per day and allowing one renewal. Late fee will remain same at \$1.00 per day and one renewal will now be allowed for video game.
- Discussed upcoming State Ethics requirements – Board and staff have not been notified about exam at this time.
- Discussed Michael Tougias program with specific concern on accommodating large audiences and paying for space in schools. St. Nicholas of Myra's Hall has been suggested as an alternative for large audiences. Jocelyn has contact info and will explore.
- Snapshot Day is April 12, 2012 and is a day in which libraries record goings-on and statistical information to give the public an idea of what happens on a typical day. Jocelyn plans on participating – the snapshot day can actually occur any day during the week of April 12.
- From discussions of Strategic Planning Committee, Jocelyn created a Twitter account for the Library with handle @dightonlibrary.
- The Dighton Library is a World Book Night pickup location. World Book Night, on April 23, 2012, is a celebration designed to spread love of reading and books. Book Givers, who have already been chosen as volunteers, will be able to pick up their books here at the Library before April 23.
- Simmons College is offering continuing ed class on Designing Effective Library Space. Will pass on this course.

Old Business

- Update on building signage: Jocelyn learned of town policy in which any project worth more than \$1,000 needed three quotes. Jocelyn clarified the 30B rules which allows discretion in selecting design/aesthetics within procurement law. Shared new designs with Board. New questions for potential vendors; will also share with Eve.
- Long Range Plan Update:
 - Survey approved. Jocelyn will send out.
 - Showed results of Staff SOAR exercise.
 - Board offered suggestions of their own, including developing a Marketing plan/advertising campaign/branding and working with staff to make sure all have a complete understanding of their job descriptions as written. Also discussed a potential "Hot Topic of the Month" type program that focuses on Technology or other issues (Tech Talk?)
- FY13 Budget – got approval to make adjustments in order to more easily meet compliance. Also shared wishlist that will be given to Finance Committee.

Friends

Correspondence

Personnel – Executive Session

Alison moved to adjourn regular session to go into Executive Session at 8:15 PM. Ron seconded it.

Alison moved to adjourn Executive session to return to regular session at 8:35 PM. Ron seconded it.

Upcoming Programs

Discussed the February vacation programs, Knitting Group and Dighton Beyond the Book.

Ron moved to adjourn. Alison seconded. Adjournment at 8:37 PM.

Approved